

Training & Assessment Currency Day

Professional Development Opportunity

18th August 2009

This professional development workshop will provide teachers with the knowledge and skills to demonstrate:

- Some of the **professional standards** for Queensland teachers (QCT)
- **Improved** teaching and assessment strategies
- TAA40104 Certificate IV in Training and Assessment **currency**

Morning session – 9 am – 12.00 pm (registration 8.45 am)

Session 1A provides teachers with the opportunity to critically reflect on their current practice and to identify their strengths and weaknesses and set personal learning goals.

- Maintaining a staff profile – examples of currency, relevant qualifications, and recording data.
- Mapping the employability skills to the Certificate IV in Training and Assessment.
- Accessing resources, support agencies and websites.
- Determining personal learning goals and professional development needs.

Session 1B provides teachers with the opportunity to develop learning and assessment plans for groups of students and for individuals.

- Interpreting a Training Package or Accredited Program in order to document a Training and Assessment Strategy for a qualification.
- Planning lessons that reflect competency-based training principles.
- Interpreting the Language, Literacy and Numeracy (LLN) skills needed for Certificate I and II qualifications.
- Reviewing and evaluating delivery and training strategies.

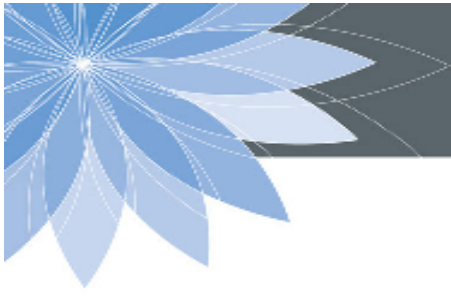
Afternoon Session – 12.45 pm – 3.30 pm (registration 12.30 pm)

Session 2A provides teachers with the knowledge to ensure that student assessment meets the requirements of Training Packages and Accredited programs, recognises the prior experiences of students and meets their individual learning needs.

- Designing good assessment tools.
- Using varied sources of information to gather evidence.
- Validating and reviewing assessment instruments.
- Reporting and recording student achievements.

Session 2B provides teachers with information on “What’s new in VET”.

- Changes to NTIS website.
- Status of training packages.
- Quality assurance processes and demonstrating continuous improvement.
- Current information on useful resources, support agencies and websites.



Registration Information

Fees

Teachers are able to register for one session or for a full day. Morning and afternoon tea are provided during the sessions, and for those attending the full day a light lunch will be provided. Registrations close 2 weeks prior to the workshop date and payment should accompany the registration form.

Attending:	Fee
Morning session only	\$175
Afternoon session only	\$175
Full day	\$300

Dates

Workshops will be held on the following dates, subject to sufficient registrations:

Term 3, 2009 18th August 2009

Depending on demand, additional workshops may be scheduled. Workshops will also be scheduled for Semester 2.

Venue

All scheduled workshops will be held at:
Conference Room
St Francis Xavier Province Centre
70 Kate Street
INDOORROOPILLY QLD 4068

What to bring

Morning Session

- Your staff profile, Training Package information (related to the certificate you deliver) and your Training and Assessment Strategy document (TAS)

Afternoon Session

- Assessment items for the certificate you deliver and sample student work.

Recognition

A certificate of participation, mapping the workshop outcomes to the Queensland College of Teachers Professional Standards and to TAA40104 Certificate IV in Training and Assessment will be available to participants on completion of the workshop. A sample staff log and templates used in the workshop will be available on the ERE website.

Individual school workshops

Schools may also wish to host a session or PD Day at their school. If a metropolitan school requests this, a discount of 15% will apply (Minimum 15 teachers; Maximum 30 teachers). Schools may wish to host the PD and invite staff from other schools to join them.

A whole school PD session or day can be negotiated and the session/s would be adapted to meet the needs of all teachers and would focus on-

- Developing and documenting learning plans
- Reviewing learning experiences
- Gathering and analysing data to evaluate learning experiences
- Designing and implementing learning experiences that include LLN skills in a range of contexts
- Assessing and reporting constructively on student learning
- Determining strategies for reflective practice and professional renewal